

Kingsley Academy Admissions Policy

Approved by: Helen Darby Date: 05/06/2025

Last reviewed on:

Next review due by: 05/06/2026

Governor Approved by: RSingh

Introduction

Kingsley Academy is an alternative provision which caters for young people who require an alternative educational experience.

Aims and objectives

Our aims

Kingsley Academy seeks to ensure that all those young people who are admitted to the school will thrive in an environment of support, benefit from the rounded education provided and be comfortable within their learning community. We recognise our duty to embrace diversity and to work to overcome prejudice. We do not discriminate on grounds of diversity, gender, race, religion, or sexual orientation.

Our objectives

- help each young person discover, develop and realise their full potential.
- build empowering and enabling relationships with young people.
- support young people to set and achieve goals.
- re engage those disaffected and disengaged from mainstream life.
- equip young people with life, independent living and employability skills.
- help young people obtain nationally recognised certificates as a gateway to other further education, vocational and employment opportunities.
- reintegrate back into mainstream school.

Admissions Procedure

Application form completed by LA/School and Parents/Carers and returned to Kingsley Academy

Paperwork sent and verified by HoS, to ensure we can meet the student's needs

Referral made in person, by email or by telephone.

Needs cannot be met email sent explaining why

Student invited for a tour of the school or a home visit is arranged

Induction & Initial Assessments completed, and Individual Learning Plan finalised

Start date agreed and Individual Learning Plan developed

Kingsley Academy will arrange tours and meetings with parents of prospective students to discuss the academy, and if applicable, any worries they may have. We admit students at any time, not just at the beginning of a school term. Kingsley Academy train staff to help with the inclusion of any child in the academy.

We always assess every student on entry; this enables us to develop an individual learning plan for that individual student. The Headteacher has the right and requires parents/carers to support all disciplinary procedures employed by the school if their child or their behaviour during school activities brings the school into disrepute or interferes with the safety or progress of another child.

Curriculum

The curriculum is designed to support the school's aims and objectives and is delivered in conjunction with a varied and bespoke student support package. This tailored approach aims to engage students by helping them to overcome barriers to learning and encourages the discovery and development of talents and skills and fulfilment of potential.

Eligibility

Young people are eligible to join our academy if:

- They are 14- 16 years
- they are referred to by an Agency*
- *Agencies the local education authority (LEA), schools, Alternative Provision Directories and The Special Educational Needs Assessment and Review (SENAR).

Transition arrangements

Once a place is agreed, Kingsley Academy will work with the young people, their parents/guardians/carers and their current school to enable a smooth and successful transition. See the transition policy for more guidance.